

# WHERE ARE THE JOBS?

A Summary of Cook County Online Job Postings

QUARTER 3 (JUL - SEP), 2018

## 185,514 JOB POSTINGS (grouped by occupation)



- Education
- Personal Care & Service
- Arts, Entertainment, Sports
- Architecture & Engineering
- Building & Grounds
- Community & Social Services
- Protective Service
- Life, Physical & Social Science
- Construction

## TOP 30 EMPLOYERS TO POST JOBS (grouped by industry)

<b>BUSINESS &amp; FINANCIAL</b>	JP Morgan Chase, Deloitte, US Bank, Accenture, Bank of America
<b>FOOD SERVICE &amp; HOSPITALITY</b>	Marriott, Aramark, Hilton, Lettuce Entertain You Enterprises, Compass Group
<b>HEALTHCARE</b>	Presence Health/Amita Health, Advocate Healthcare, Rush University Medical Center, NorthShore University Health System, Tenet Health System
<b>MANUFACTURING</b>	Kraft Heinz
<b>RETAIL</b>	Whole Foods, Target, CVS, Macy's, Walgreens
<b>TECHNOLOGY</b>	IBM, Capgemini
<b>TRANSPORTATION</b>	UPS, FedEx, United Airlines
<b>UNIVERSITIES</b>	University of Chicago, University of Illinois, DePaul University

*This report analyzes online job postings, not job openings. Jobs and employers who do not advertise online are underrepresented here.*

*\* Management occupations span the other occupational groups.*

### IT

- OCCUPATIONS**
- Software developers
  - IT project managers
  - Computer user support specialists
  - Web developers
  - Computer systems engineers/architects

- CREDENTIALS**
- IT infrastructure library (ITIL)
  - Project management certification (PMP)
  - Certified info. systems security professional; systems auditor; security manager (CISSP/CISA/CISM)
  - Cisco certified network associate; network professional; internetwork expert (CCNP/CCNA/CCIE)

- SKILLS**
- Programming (SQL, JAVA, JavaScript, Python, C#)
  - Operating systems (LINUX, UNIX)
  - Database skills (Oracle, SQL Server)
  - Software frameworks (Scrum, .NET, AngularJS)

### Sales

- OCCUPATIONS**
- Sales representatives
  - Retail salespersons & cashiers
  - Retail supervisors
  - Sales agents (financial services, insurance, real estate, advertising)
  - Demonstrators & product promoters

- CREDENTIALS**
- Real estate license
  - Insurance licenses (life & health; accident; property & casualty)
  - Financial licenses (see detail in business & financial)
  - Mortgage license

- SKILLS**
- Sales & store management
  - Customer service
  - Retail industry knowledge
  - Scheduling
  - Product knowledge & merchandising

## Healthcare

**OCCUPATIONS**

- Nurses & nurse practitioners, incl. critical care nurses
- Nursing assistants (incl. CNA, LPN, PCT, medical asst.)
- Medical records & health information technicians
- Physical therapists
- Speech language pathologists

**CREDENTIALS**

- Nursing and nursing assistant credentials (see above)
- First Aid; Cardiopulmonary resuscitation (CPR) ; Basic life saving/Advanced cardiac life support (BLS/ACLS)
- American Registry of Radiologic Technologists (ARRT)
- Pharmacy technician certification
- Emergency medical technician (EMT)

**SKILLS**

- Patient care, treatment planning & patient education
- Scheduling
- Customer service
- Quality assurance & control
- Electronic medical records & medical coding

## Business & Financial

**OCCUPATIONS**

- HR specialists
- Management analysts
- Market research analysts & marketing specialists
- Accountants
- Financial analysts & auditors

**CREDENTIALS**

- Certified public accountant (CPA)
- Securities licenses (Series 7, 66, 63)
- Project management (PMP)
- Professional in human resources (PHR)
- Certified financial planner (CFP)

**SKILLS**

- Accounting & budgeting
- Project management
- Sales & marketing
- Financial analysis, financial statements & reporting
- Social media

## Food

**OCCUPATIONS**

- Food prep & serving workers (incl. chefs, cooks & wait staff)
- Food service supervisors
- Dishwashers
- Hosts & hostesses
- Bartenders & baristas

**CREDENTIALS**

- Food handler/SERVSAFE/food sanitation certification
- Alcohol service certification (TIPS, BASSET)
- First Aid/CPR
- Certified barista
- Cash handling certification

**SKILLS**

- Cleaning
- Cooking; food prep; food safety
- Customer service
- Bartending
- Scheduling

## Office & Admin

**OCCUPATIONS**

- Customer service representatives
- Secretaries, administrative assistants, receptionists
- Bookkeeping, accounting & auditing clerks
- Supervisors of administrative support workers
- Paralegals & legal assistants

**CREDENTIALS**

- Paralegal certification
- Financial licenses (see detail in business & financial)
- Project management certification
- Certified protection professional (CPP)/Fundamental payroll certification

**SKILLS**

- Customer service & communication skills
- Administrative support (filing, scheduling, office mgmt.)
- Data entry & spreadsheets
- Accounting, billing, payroll & invoice processing
- Sales

## Transportation

**OCCUPATIONS**

- Truck drivers (tractor trailer & delivery)
- Laborers & freight/ stock movers or supervisors
- Automotive specialty technicians
- Forklift operators
- Taxi drivers and chauffeurs

**CREDENTIALS**

- Commercial driver's license (CDL) – Class A, B, C
- Forklift operator certification
- Automotive service excellence (ASE) certification
- Air brake certification
- Hazmat certification

**SKILLS**

- Forklift operation
- Repair
- Customer service
- Truck driving
- Lifting ability

## Manufacturing

**OCCUPATIONS**

- Maintenance & repair workers & supervisors
- Production workers & supervisors
- Inspectors, testers, sorters & weighers
- Industrial machinery mechanics
- CNC operators

**CREDENTIALS**

- EPA CFC certification
- Airframe and power plant certification
- Biomedical equipment technician
- Licensed professional engineer
- Welding certification

**SKILLS**

- Repair & preventative maintenance
- Machinery & hand tools
- Plumbing
- Quality assurance & control
- HVAC