

# WHERE ARE THE JOBS?

A Summary of Cook County Online Job Postings

QUARTER 2 (APR - JUN), 2018

## 185,514 JOB POSTINGS (grouped by occupation)



Education  
Personal Care & Service  
Arts, Entertainment, Sports  
Architecture & Engineering  
Building & Grounds

**Other**

Community & Social Services  
Protective Service  
Life, Physical & Social Science  
Construction

\* Management occupations span the other occupational groups.

## TOP 30 EMPLOYERS TO POST JOBS (grouped by industry)

<b>BUSINESS &amp; FINANCIAL</b>	JP Morgan Chase, Deloitte, Accenture, US Bank, PwC
<b>FOOD SERVICE &amp; HOSPITALITY</b>	Marriott, Hilton, Aramark, Hyatt, Lettuce Entertain You Enterprises
<b>HEALTHCARE</b>	Presence Health/Amita Health, NorthShore University Health System, HCR Manorcare, Lurie Children's Hospital, Advocate Healthcare
<b>MANUFACTURING</b>	KraftHeinz, Mars Incorporated
<b>RETAIL</b>	Whole Foods, CVS, Jewel, Target, Macy's
<b>TECHNOLOGY</b>	IBM, Capgemini, Motorola
<b>TRANSPORTATION</b>	UPS, FedEx
<b>UNIVERSITIES</b>	University of Chicago, University of Illinois, Northwestern University, Rush University (includes affiliated hospitals)

*This report analyzes online job postings, not job openings. Jobs and employers who do not advertise online are underrepresented here.*

### IT

**OCCUPATIONS**

- Software developers, applications
- IT project managers
- Web developers
- Computer systems engineers/architects
- Computer user support specialists

**CREDENTIALS**

- IT infrastructure library (ITIL)
- Project management certification (PMP)
- Certified info. systems security professional; systems auditor; security manager (CISSP/CISA/CISM)
- Cisco certified network associate; network professional; internetwork expert (CCNP/CCNA/CCIE)

**SKILLS**

- Programming (SQL, JAVA, JavaScript, Python, C#)
- Operating systems (LINUX, UNIX)
- Database skills (Oracle, SQL Server)
- Software frameworks (Scrum, .NET, AngularJS)

### Sales

**OCCUPATIONS**

- Sales representatives
- Retail salespersons & cashiers
- Retail supervisors
- Sales agents (financial services, insurance, real estate, advertising)
- Demonstrators & product promoters

**CREDENTIALS**

- Real estate license
- Insurance licenses (life & health; accident; property & casualty)
- Financial licenses (see detail in business & financial)
- Mortgage license

**SKILLS**

- Sales & store management
- Customer service
- Retail industry knowledge
- Business development
- Product knowledge & merchandising

## Healthcare

**OCCUPATIONS**

- Nurses & nurse practitioners, incl. critical care nurses
- Nursing assistants (incl. CNA, LPN, PCT, medical asst.)
- Medical records & health information technicians
- Physical therapists
- Speech language pathologists

**CREDENTIALS**

- Nursing and nursing assistant credentials (see above)
- First Aid; Cardiopulmonary resuscitation (CPR) ; Basic life saving/Advanced cardiac life support (BLS/ACLS) -- American Registry of Radiologic Technologists (ARRT)
- Pharmacy technician certification
- Emergency medical technician (EMT)

**SKILLS**

- Patient care, treatment planning & therapy
- Scheduling
- Communication skills
- Patient/family education & discharge planning
- Electronic medical records & medical coding

## Business & Financial

**OCCUPATIONS**

- HR specialists
- Management analysts
- Market research analysts & marketing specialists
- Financial analysts & auditors
- Accountants

**CREDENTIALS**

- Certified public accountant (CPA)
- Securities licenses (Series 7, 66, 63)
- Project management (PMP)
- Professional in human resources (PHR)
- Certified financial planner (CFP)

**SKILLS**

- Microsoft Office
- Accounting & budgeting
- Project management
- Financial analysis, financial statements & reporting
- Sales & marketing

## Food

**OCCUPATIONS**

- Food prep & serving workers (incl. chefs, cooks & wait staff)
- Food service supervisors
- Dishwashers
- Hosts & hostesses
- Bartenders & baristas

**CREDENTIALS**

- Food handler/SERVSAFE/food sanitation certification
- Alcohol service certification (TIPS, BASSET)
- First Aid/CPR
- Certified sous chef
- Cash handling certification

**SKILLS**

- Cooking; food prep; food safety
- Cleaning
- Customer service
- Scheduling
- Bartending

## Office & Admin

**OCCUPATIONS**

- Customer service representatives
- Secretaries & administrative assistants
- Bookkeeping, accounting & auditing clerks
- Supervisors of administrative support workers
- Paralegals & legal assistants

**CREDENTIALS**

- Paralegal certification
- Financial licenses (see detail in business & financial)
- Project management certification
- Certified protection professional (CPP)/Fundamental payroll certification

**SKILLS**

- Customer service & communication skills
- Microsoft Office
- Administrative support (filing, scheduling, office mgmt.)
- Data entry & spreadsheets
- Accounting, billing, payroll & invoice processing

## Transportation

**OCCUPATIONS**

- Truck drivers (tractor trailer & delivery)
- Laborers & freight/ stock movers or supervisors
- Automotive specialty technicians
- Bus & truck mechanics & diesel engine specialists
- Forklift operators

**CREDENTIALS**

- Commercial driver's license (CDL) – Class A, B, C
- Automotive service excellence (ASE) certification
- Forklift operator certification
- Air brake certification
- Diesel mechanic certification

**SKILLS**

- Truck driving
- Repair
- Customer service
- Forklift operation
- Lifting ability

## Manufacturing

**OCCUPATIONS**

- Production workers & supervisors
- Maintenance & repair workers & supervisors
- Inspectors, testers, sorters & machinists
- Industrial machinery mechanics

**CREDENTIALS**

- CNC certification
- Welding certification
- OSHA certification
- Lean certification

**SKILLS**

- Preventative maintenance & repair
- Machinery & hand tools
- Welding
- HVAC
- Quality assurance & control