

**2018 WIOA Out of School Youth
Delegate Agency for Cook
County Commissioner District #
8 Request for Proposals
Questions & Answers**

The following is a list of questions for public notice.

Question #1: Please expand on the role of the Business Representative

Answer: Business Representatives develop relationships with businesses and assess business needs to place and/or set up work experience opportunities.

Question #2: You mentioned there is a service gap for providers in the area. Do you have any info on out of school youth (OSY) in this area, estimates or profile of service gaps?

Answer: For more information on these demographics please refer to The High Costs for Out of School and Jobless Youth in Chicago and Cook County report by Great Cities Institute:

<https://greatcities.uic.edu/wp-content/uploads/2017/06/HighCostsforYouth-v1.5-min.pdf>

Question #3: Could you please elaborate on “leverage resources/funds”?

Answer: Leveraged funds are any other grant money or funds that support the cost of operating the program.

Question #4: Do you need a service location in the area today or propose securing one if awarded? Is there a min/max number of proposed youth served?

Answer: Yes, you need an existing service location within the area. The Partnership seeks to fund an organization with current ties to the community. There is not a minimum or maximum number of youth to serve. The Partnership expects budgets to be reasonable for the proposed service design and target population.

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Question #5: Do you need to propose a full \$300K budget or can you propose less? Is there a cost per participant rate? Can you exceed 4% support dollars?

Answer: You can propose less than the \$300K. There is no cost per participant rate. Yes, you can exceed the 4% supportive service.

Question #6: Tabs: Are these like the Avery 8 pack section dividers? Should we tab Executive Summary and Program Narrative in addition to the attachments?

Answer: Yes, tabs on sections are helpful for the reviewer.

Question #7: Would you need a Letter of Intent (LOI) or contract with the training providers where the youth will be referred?

Answer: Letters of intent (LOI) with training providers are not needed. The Partnership contracts with EdAssist, The Training Assessment Review Agency (TARA) to issue Individual Training Accounts (ITAs) for participants.

Question #8: Although the inquiry was addressed at the Bidder's Conference, based on the explanation provided, we wanted to be clear that the role of the Business Representative is indeed a full-time staff position with the responding agency and not just an employer service provider/partner. Please clarify.

Answer: Yes, The Business Representative role is a full-time staff position with the awarded agency.