

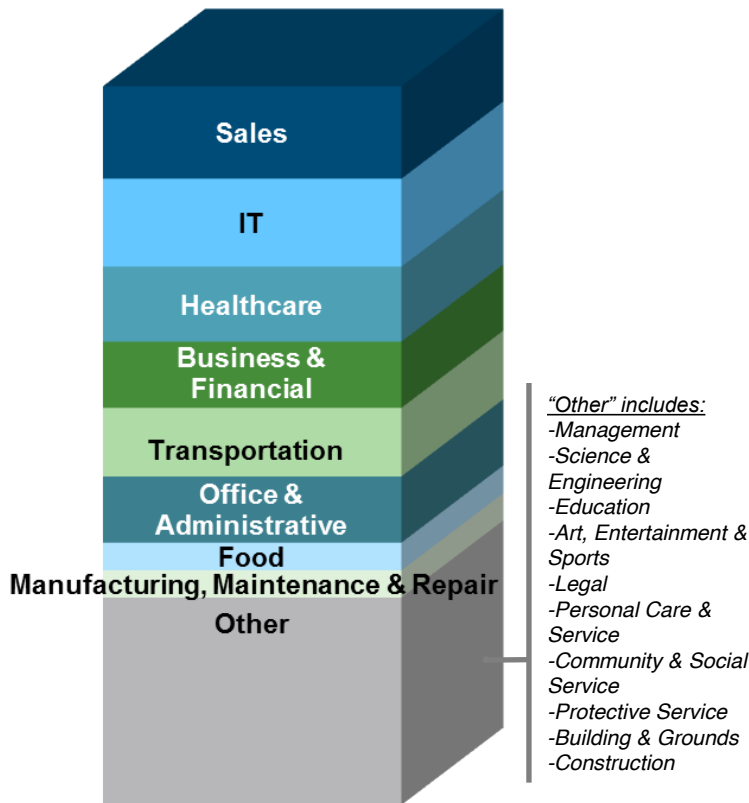


# WHERE ARE THE JOBS?

A Summary of Cook County Online Job Postings

QUARTER 3 (JUL - SEP), 2016

## 149,930 JOB POSTINGS (grouped by occupation)



## TOP 25 EMPLOYERS TO POST JOBS (grouped by industry)

<b>BUSINESS &amp; FINANCIAL</b>	Accenture, BMO Financial, Deloitte, JP Morgan Chase, Northern Trust
<b>FOOD SERVICE &amp; HOSPITALITY</b>	Aramark, Compass Group, Marriott, Panera
<b>HEALTHCARE</b>	HCR Manor Care, NorthShore University Health System (incl. Advocate), Presence Health
<b>INSURANCE</b>	Allstate, New York Life, United Health
<b>RETAIL</b>	Best Buy, Jewel-Osco, Macys, Sears
<b>SALES</b>	Advantage Sales & Marketing, Berkshire Hathaway (real estate)
<b>TECHNOLOGY</b>	Oracle
<b>UNIVERSITIES</b>	University of Illinois, University of Chicago, Northwestern University, (includes hospitals)

*This report analyzes online job postings, not job openings. Jobs and employers who do not advertise online are underrepresented here.*

### Sales

**OCCUPATIONS**

- Sales representatives
- Retail salespersons & cashiers
- Retail supervisors
- Sales agents (financial services, insurance, real estate, advertising)
- Demonstrators & product promoters

**CREDENTIALS**

- Real estate certification
- Insurance licenses (life & health; property & casualty)
- Financial licenses (see detail in business & financial)
- Mortgage license
- Automotive service excellence (ASE) certification (auto parts sales jobs)

**SKILLS**

- Sales, sales management & store management
- Customer service
- Microsoft Office
- Merchandising
- Business development

### IT

**OCCUPATIONS**

- Software developers, applications
- Computer systems analysts
- IT project managers
- Computer systems engineers/architects
- Web developers

**CREDENTIALS**

- Certified info. systems security professional; systems auditor; security manager (CISSP/CISA/CISM)
- Project management certification (PMP)
- Cisco certified network professional; associate; internetwork expert (CCNP/CCNA/CCIE)
- Global Information Assurance Certification (GIAC) or SANS

**SKILLS**

- Programming skills (SQL, JAVA, JavaScript, C#, Python, jQuery, XML)
- Operating systems (Linux, UNIX)
- Database skills (Oracle, SQL Server)
- Software frameworks (.NET)

## Healthcare

**OCCUPATIONS**

- Nurses & nurse practitioners
- Nursing assistants (incl. CNA, PCT, medical asst.)
- Medical records & health IT
- Physical therapists/occupational therapists
- Speech language pathologists

**CREDENTIALS**

- RN/critical care RN/nurse practitioner
- First Aid/CPR/cardiac life support (CLS)
- Certified nursing assistant/medical assistant/phlebotomy technician
- Emergency medical technician (EMT)
- American Registry of Radiologic Technologists (ARRT)

**SKILLS**

- Patient care, therapy & rehabilitation
- Treatment planning & discharge planning
- Supervisory skills
- Patient/family education & instruction
- Scheduling

## Transportation

**OCCUPATIONS**

- Truck drivers (tractor trailer and delivery)
- Laborers & freight/stock movers or supervisors
- Automotive service attendants
- Forklift operators, packers, packagers
- Flight attendants
- Parking lot attendants

**CREDENTIALS**

- Commercial driver's license (CDL) – Class A, B, C
- Forklift operator certification
- Automotive service excellence (ASE)
- Air brake certification
- Hazardous materials certification

**SKILLS**

- Inspection & repair
- Customer service
- Cleaning
- Labeling & packaging
- Scheduling

## Food

**OCCUPATIONS**

- Food service supervisors
- Combined food prep & serving workers, incl. fast food
- Cooks and chefs
- Waiters and waitresses
- Dishwashers

**CREDENTIALS**

- SERVSAFE/food service sanitation
- Food service certification (e.g. FMP)
- Alcohol service certification (TIPS, BASSET)
- Cash handling certification
- Cooking certification

**SKILLS**

- Cleaning
- Cooking & food prep
- Customer service
- Food safety & inspection
- Supervisory skills

## Business & Financial

**OCCUPATIONS**

- Accountants
- HR specialists
- Management analysts
- Market research analysts & marketing specialists
- Financial analysts & auditors

**CREDENTIALS**

- Certified public accountant (CPA)
- Securities licenses (Series 6, Series 7, Series 63)
- Professional in human resources (PHR)
- Chartered property casualty underwriter
- Certified financial planner

**SKILLS**

- MS Office
- Accounting
- Budgeting
- Project management
- Financial analysis, financial statements & reporting

## Office & Administrative

**OCCUPATIONS**

- Customer service representatives
- Secretaries & administrative assistants
- Bookkeeping, accounting & auditing clerks
- Supervisors of administrative support workers
- Stock clerks & office clerks

**CREDENTIALS**

- Certified payroll professional
- Certified public accountant (CPA)
- Paralegal certification
- Administrative support certification

**SKILLS**

- Customer service
- Microsoft Office
- Administrative support (filing, scheduling, office mgmt.)
- Accounting, billing, payroll & invoice processing
- Data entry & spreadsheets

## Manufacturing, Maintenance & Repair

**OCCUPATIONS**

- Maintenance & repair workers & supervisors (general, telecommunications equipment, HVAC)
- Production supervisors; mechanic supervisors
- Inspectors, testers, sorters & machinists
- Diesel engine specialists
- Automotive specialty technicians & master mechanics

**CREDENTIALS**

- Automotive certs. (Automotive service excellence (ASE); ICAR collision repair; certified lube technician)
- Certification for HVAC technicians
- Airframe and power plant certification
- Professional engineer
- Biomedical equipment/electronics technician

**SKILLS**

- Maintenance, inspection & repair
- HVAC
- Plumbing
- Welding
- Occupational health & safety

