

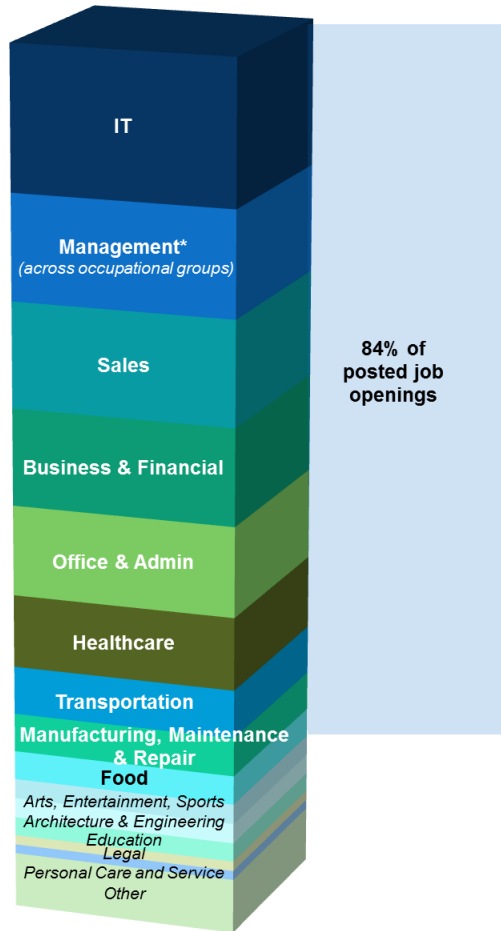
WHERE ARE THE JOBS IN COOK COUNTY?



A summary of local job postings by occupation, employer, and skills needs

Quarter 4, 2015

Job Postings by Occupational Group 132,566 total jobs posted October – December 2015



Top Employers Top 25 Job Posters, Grouped by Industry

- **Healthcare:** Presence Health, Rush University Medical Center, Rehabilitation Institute of Chicago, HCR Manorcare
- **Retail:** Jewel Osco, Macy's, Sears, Target
- **Business Services:** Accenture, Deloitte, Pricewaterhousecoopers
- **Insurance:** Allstate, BlueCross Blue Shield, Anthem
- **Universities** (including healthcare): Northwestern University, University of Chicago
- **IT:** Oracle
- **Financial Institutions:** BMO Harris, Northern Trust, Bank of America, JP Morgan Chase
- **Food Service:** Compass Group
- **Transportation:** Ryder System Incorporated
- **Utilities:** Exelon
- **Building and Security Services:** Allied Barton

In-Demand Occupations, Credentials, and Skills By Occupational Group

IT

OCCUPATIONS

- Software developers, applications
- Computer systems analysts
- Business intelligence analysts
- Computer systems engineers/architects
- Web developers

CREDENTIALS

- Certified info. systems security professional; systems auditor; security manager (CISSP/CISA/CISM)
- Cisco certified network associate; network professional; internetwork expert (CCNA/CCNP/CCIE)
- Microsoft certified systems engineer; systems administrator (MCSE/MCSA)
- Vmware certified professional

SKILLS

- Programming skills (SQL, JAVA, JavaScript, C#, C++, Python, jQuery, XML)
- Operating systems (Linux, UNIX)
- Database skills (Oracle, SQL Server)
- Software frameworks (.NET)

SALES

OCCUPATIONS

- Sales representatives (wholesale, manufacturing, technical, scientific, other services)
- Retail salespersons, cashiers & retail supervisors
- Sales agents (financial services, insurance, real estate, advertising)
- Telemarketers

CREDENTIALS

- Insurance licenses (life & health; property & casualty)
- Financial licenses (see detail in business & financial)
- Mortgage license
- Automotive service excellence (ASE) certification (auto parts sales jobs)
- Certified reliability engineer

SKILLS

- Business development
- Sales management & store management
- Communication & customer service
- Merchandising & product demonstration
- Account management

The *Where are the Jobs* report should **not** be used as a comprehensive list of available jobs in Cook County. Some industries and occupations, such as those that are heavily unionized and those that advertise through word of mouth, tend not to post openings online so may be underrepresented here. The data covers jobs that were available at any time during the quarter – these include positions that have been filled and postings that have been removed for other reasons. *For more information, please contact The Chicago Cook Workforce Partnership at (312) 603-0200.*

* Detail on top "management" occupations not included. Certifications include Project Management Professional (PMP), Six Sigma & Certified Service Manager (CSM).

BUSINESS & FINANCIAL

OCCUPATIONS

- Accountants
- HR specialists
- Management analysts
- Market research analysts & marketing specialists
- Financial analysts & auditors

CREDENTIALS

- Certified public accountant (CPA)
- Certified risk manager (CRM)
- Chartered financial analyst (CFA)
- Securities licenses (Series 6, Series 7, Series 63)
- Professional in human resources (PHR)
- Tax preparation certificate

SKILLS

- Accounting
- Financial analysis, financial statements & reporting
- SAP
- Business development
- Forecasting & business analysis

HEALTHCARE

OCCUPATIONS

- Nurses and nurse practitioners
- Nursing assistants (incl. CNA, PCT, medical asst.)
- Medical records and health IT
- Speech language pathologists
- Physical therapists/occupational therapists

CREDENTIALS

- RN/nurse practitioner/advanced practice nurse
- First Aid/CPR/Cardiac life support (ACLS)
- Certified nursing assistant/medical assistant/phlebotomy technician
- Acute care certification
- Registered health information technician

SKILLS

- Patient care, therapy & rehabilitation
- Patient evaluation, treatment planning, discharge planning
- Patient/family education & instruction
- Electronic medical records

MANUFACTURING, MAINTENANCE & REPAIR

OCCUPATIONS

- Maintenance & repair workers & supervisors (general, telecommunications equipment, HVAC)
- Diesel engine specialists
- Production supervisors
- Inspectors, testers, sorters & machinists
- Automotive service technicians & mechanics

CREDENTIALS

- Automotive certs. (Automotive service excellence (ASE); ICAR collision repair; certified lube technician)
- EPA 608 certification for HVAC technicians
- Certified broadcast radio engineer
- Airframe and power plant certification

SKILLS

- Repair and inspection
- Mathematics
- HVAC
- Welding
- Plumbing

OFFICE & ADMINISTRATIVE

OCCUPATIONS

- Customer service representatives
- Bookkeeping, accounting & auditing clerks
- Secretaries & administrative assistants
- Supervisors of administrative support workers
- General office clerks

CREDENTIALS

- Accounting and finance licenses (see detail in business & financial section)
- Certified service manager (CSM)
- Certified/fundamental payroll professional
- APICS (American Production & Inventory Control Society)
- Paralegal certification

SKILLS

- Communication & organization
- Accounting
- Administrative support (incl. scheduling, office mgmt.)
- Data entry & spreadsheets
- Payroll & invoice processing

TRANSPORTATION

OCCUPATIONS

- Truck drivers (tractor trailer and delivery)
- Laborers & freight/stock movers or supervisors
- Parking lot attendants
- Forklift operators, packers, packagers
- Cleaners of vehicles and equipment
- Other drivers (shuttle, van, taxi, bus, limo)

CREDENTIALS

- Commercial driver's license (CDL) – Class A, B, C
- Forklift operator certification
- Certified driver trainer
- OSHA/EPA/Hazardous materials certification
- Air brake certification

SKILLS

- Inspection & repair
- Mathematics
- Cleaning
- Product sale & delivery
- Packaging

FOOD

OCCUPATIONS

- Combined food prep & serving workers, incl. fast food
- Food service supervisors
- Cooks and chefs
- Waiters and waitresses
- Bartenders

CREDENTIALS

- SERVSAFE/food service sanitation
- Food service certification (e.g. FMP)
- Alcohol service certification (TIPS, BASSET)
- Certified dietary manager/Registered dietitian
- Certified executive chef

SKILLS

- Cleaning, food safety & inspection
- Cooking
- Product sale and delivery
- Food service
- Cash handling