

WHERE ARE THE JOBS IN COOK COUNTY?



A summary of local job postings by occupation, employer, and skills needs

Quarter 3, 2015

Job Postings by Occupational Group

167,921 total jobs posted July– September 2015



Top Employers

by Number of Postings

1. Accenture
2. Allstate
3. Deloitte
4. Sears
5. Presence Health
6. Northern Trust
7. University of Chicago
8. Macy's
9. Oracle
10. Advocate Health Care
11. Blue Cross
12. Aramark
13. Northwestern University
14. BMO Harris
15. Rehabilitation Institute of Chicago
16. CVS Caremark
17. Alexian Brothers Health System
18. Bank of America
19. Jewel Osco
20. Compass Group

In-Demand Occupations, Credentials, and Skills

By Occupational Group

IT

OCCUPATIONS

- Software developers, applications
- Computer systems analysts
- Businesses intelligence analysts
- Computer systems engineers/architects
- Web developers

CREDENTIALS

- Certified info. systems security professional; systems auditor; security manager (CISSP/CISA/CISM)
- Cisco certified network associate; network professional; internetwork expert (CCNA/CCNP/CCIE)
- Microsoft certified systems engineer; systems administrator (MCSE/MCSA)

SKILLS

- Programming skills (SQL, JAVA, JavaScript, C#, XML, Python, jQuery, C++)
- Database skills (Oracle, SQL Server)
- Operating systems (Linux, UNIX)
- Software frameworks (.NET)

BUSINESS & FINANCIAL

OCCUPATIONS

- HR specialists
- Accountants
- Management analysts
- Market research analysts & marketing specialists
- Financial analysts & auditors

CREDENTIALS

- Certified public accountant (CPA)
- Certified risk manager (CRM)
- Chartered financial analyst (CFA)
- Securities licenses (Series 6, Series 7, Series 63)
- Professional in human resources (PHR, Senior PHR & Global PHR)

SKILLS

- Accounting
- Financial analysis, financial statements & reporting
- SAP
- Business development
- Business process & analysis

The *Where are the Jobs* report should **not** be used as a comprehensive list of available jobs in Cook County. Some industries and occupations, such as those that are heavily unionized and those that advertise through word of mouth, tend not to post openings online so may be underrepresented here. The data covers jobs that were available at any time during the quarter – these include positions that have been filled and postings that have been removed for other reasons. *For more information, please contact The Chicago Cook Workforce Partnership at (312) 603-0200.*

* Detail on top "management" occupations not included. Certifications include Project Management Professional (PMP), Six Sigma & Certified Service Manager (CSM).

SALES

OCCUPATIONS

- Sales representatives (wholesale, manufacturing, technical, scientific, other services)
- Retail salespersons, cashiers & retail supervisors
- Sales agents (financial services, insurance, real estate)
- Telemarketers

CREDENTIALS

- Insurance licenses (life & health; property & casualty)
- Financial licenses (see detail in business & financial)
- Mortgage license
- Automotive service excellence (ASE) certification (auto parts sales jobs)

SKILLS

- Communication & customer service
- Merchandising & product demonstration
- Business development
- Store management
- Account management

HEALTHCARE

OCCUPATIONS

- Nurses and nurse practitioners
- Medical records and health IT
- Nursing assistants (incl. CNA, PCT, medical asst.)
- Speech language pathologists
- Physical therapists/occupational therapists

CREDENTIALS

- RN/nurse practitioner/advanced practice nurse
- First Aid/CPR/Advanced cardiac life support (ACLS)
- Certified nursing assistant/medical assistant
- Acute care certification
- Registered health information technician/administrator

SKILLS

- Patient evaluation, care, therapy & rehabilitation
- Treatment planning & collaboration
- Patient/family education & instruction
- Medical coding
- Acute care

MANUFACTURING, MAINTENANCE, REPAIR

OCCUPATIONS

- Maintenance & repair workers (general, telecommunications equipment, HVAC)
- Production supervisors
- Inspectors, testers, sorters & machinists
- Automotive service technicians & mechanics
- Diesel engine specialists

CREDENTIALS

- Automotive certs. (Automotive service excellence (ASE); ICAR collision repair; certified lube technician)
- EPA 608 certification for HVAC technicians
- Airframe and power plant certification
- American society of mechanical engineers (ASME)

SKILLS

- Repair and inspection
- Hand tools
- Welding
- HVAC
- Mathematics

OFFICE & ADMINISTRATIVE

OCCUPATIONS

- Customer service representatives
- Secretaries & administrative assistants
- Bookkeeping, accounting & auditing clerks
- Supervisors of administrative support workers
- General office clerks

CREDENTIALS

- Accounting and finance licenses (see detail in business & financial section)
- Certified service manager (CSM)
- Certified/fundamental payroll professional
- Paralegal certification

SKILLS

- Communication & organization
- Accounting
- Administrative support (incl. scheduling)
- Data entry & spreadsheets
- Accounts payable & receivable

TRANSPORTATION

OCCUPATIONS

- Truck drivers (tractor trailer and delivery)
- Laborers & freight/stock movers or supervisors
- Forklift operators
- Vehicle and equipment repair and cleaning
- Other drivers (shuttle, van, taxi, bus, limo)

CREDENTIALS

- Commercial driver's license (CDL) – Class A, B, C
- Forklift operator certification
- Certified driver trainer
- OSHA/EPA/Hazardous materials certification
- Air brake certification

SKILLS

- Inspection & repair
- Mathematics
- Cleaning
- Product sale & delivery
- Packaging

FOOD

OCCUPATIONS

- Combined food prep & serving workers, incl. fast food
- Food service supervisors
- Cooks and chefs
- Waiters and waitresses
- Bartenders

CREDENTIALS

- SERVSAFE/food service sanitation
- Food service certification (e.g. FMP)
- Certified dietary manager/Registered dietitian
- Certified executive chef
- Alcohol service certification (TIPS, BASSET)

SKILLS

- Cleaning, food safety & inspection
- Cooking
- Food service
- Product sale and delivery
- Scheduling